



**State of Alaska
Department of Health & Social Services
Division of Public Assistance**

Dear Parent or Guardian:

Welcome to the State of Alaska's TEFRA Medicaid program. This letter provides some basic guidelines concerning this program.

The TEFRA program has three qualifying criteria. First, your family must be financially eligible. Second, your child must be disabled under guidelines set forth by the Social Security Administration. Third, your child must require a high level of care.

As to financial eligibility, the Division has a set of guidelines. A description of the eligibility requirements is enclosed for your review. In order to qualify, your child's income must be \$1656 or less per month and not have liquid resources in excess of \$2000.

The second criteria that you must meet to be eligible is that your child must be disabled under guidelines set forth by the Social Security Administration. A description of those guidelines is enclosed.

Third, your child must need a high level of care such as the care that would be provided in one of three types of facilities: nursing facility, inpatient hospital and intermediate care facility for the mentally retarded.

In order to process your application, we will need you and your Care Coordinator to provide to us various information so that we can determine whether your child is eligible for TEFRA. Your child's public assistance caseworker will be sending to you shortly a separate notice specifying the types of information that we will need. Once you receive this notice, you must return the requested information to the state on the date specified in the notice.

Federal law requires us to process our TEFRA applications within 90 days. This 90-day period may be extended if you or your Care Coordinator delay in getting to the Department information which we have requested. We will do our best to process your application as soon as possible.

If at any point in time you have any questions please feel free to call your eligibility worker or the Division's Long-Term Care Coordinator 1 (907) 269-7880.

Finally, you should know that you have the legal right to appeal any decision by the Division at any step of the TEFRA process. You also have legal rights if the Division is unnecessarily delaying a decision on your TEFRA application. You may want to contact Alaska Legal Services Corporation at 1 (888) 478-2572, the Disability Law Center at 1 (800) 478-1234, or a private lawyer to learn more about your legal rights.